

LaFORTUNE/SOUTH LAKES WOMEN'S NINE-HOLE GOLF ASSOCIATION BYLAWS

ARTICLE I – NAME AND PURPOSE

Section 1. NAME: The name of the organization shall be LaFortune/South Lakes Women's Nine-Hole Golf Association located in Tulsa, Oklahoma, hereinafter referred to in these Bylaws as the Association.

Section 2. PURPOSE: The purpose of the Association is to serve women in their interest and participation in golf, to promote fellowship and sportsmanship and to learn and practice the rules and etiquette of the game.

ARTICLE II – MEMBERSHIP

Section 1. ELIGIBILITY: Women who have attained the age of eighteen (18) years and who have received instruction in golf and/or who have experience in playing the game shall be eligible for membership in the Association.

- Active: Eligible member who has paid current dues and wishes to play golf and be eligible for prizes.
- Sustaining: A previous active member who wishes to receive Association information and/or attend the Awards Luncheon.

Section 2. PRIZES AND TOURNAMENTS: Only members in the Association with established handicaps and paid dues shall be eligible for prizes.

ARTICLE III – DUES

Section 1. The Executive Committee shall establish the annual budget and all dues, to be approved by the Board of Directors.

Section 2. Dues are payable before the first play day of the current season and are not refundable after the start of league play.

Section 3. Dues shall be reduced for those joining after September 1.

ARTICLE IV – MEETINGS

Section 1. MEETINGS: General membership meetings shall be scheduled as needed during the playing season for the purpose of conducting business and awarding prizes.

Section 2. QUORUM: A quorum for a meeting shall consist of at least twenty-five percent (25%) of members in good standing. Issues will be decided by a majority vote of the quorum.

ARTICLE V – OFFICERS AND ADMINISTRATION

Section 1. COMPOSITION: The elected officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer, and shall be the Executive Committee. These Officers and the Committee Chairs shall comprise the Board of Directors, hereinafter referred to in these Bylaws as the Board. The immediate past President shall serve ex officio to the Executive Committee and the Board.

Section 2. ADMINISTRATION:

- The Executive Committee shall be the governing body of the Association.
- The Executive Committee shall be the final arbitrator of disputes arising within the Association.

Section 3. ELECTION:

- The Executive Committee shall appoint a Nominating Committee consisting of five (5) members with the Vice President as chairman. The Nominating Committee shall present a slate of candidates by email/mail thirty (30) days prior to the September meeting. A candidate shall have been a member of the Association for two (2) years. Nominations may be made from the floor upon consent of the nominee.
- The election of officers shall take place in September. If quorum is not met, email/mail vote by membership will be accepted until October 1. The term of office is for one (1) year and begins immediately following the Awards Luncheon which shall be held following the close of league play.

Section 4. BOARD OF DIRECTORS MEETINGS:

- The incoming Board shall meet with the outgoing Board as soon as possible after assuming office for the purpose of transferring files.
- The Board shall meet thereafter as required to adequately conduct the business of the Association.

Section 5. QUORUM: A quorum of the Board shall consist of fifty-one percent (51%) of the members.

Section 6. FINANCES:

- The Board shall approve an annual budget and dues. Authorized expenditures are those specified in the budget.
- Unbudgeted expenditures \$50 and under shall be jointly approved by the President and Treasurer. Unbudgeted expenditures over \$50 shall be approved by the Board.

Section 7. HANDICAPS: Handicaps for members shall be handled by LaFortune Golf Course in accordance with USGA rules.

ARTICLE VI – DUTIES

Section 1. EXECUTIVE COMMITTEE:

The Executive Committee shall:

- Present an annual budget and dues to the Board of Directors for approval.
- Designate the committees and appoint the committee chairs.
- Appoint a replacement upon the resignation of any Board member.
- Appoint a Nominating Committee.

Section 2. OFFICERS:

- The President shall:
 - Be a member of the Executive Committee and Board of directors.
 - Preside at all Executive Committee, Board of Directors and Membership meetings.
 - Appoint special ad hoc committees as needed.
 - Be an ex officio member of all committees.
- The Vice President shall:
 - Be a member of the Executive Committee and Board of Directors.
 - Assume the duties of the President in her absence.
 - Become President if a vacancy in the office of President exists.
 - Coordinate special events except tournaments.
 - Serve as chair of the Nominating Committee.
- The Secretary shall:
 - Be a member of the Executive Committee and Board of Directors.
 - Take notes at all Executive Committee, Board and Membership meetings.
 - Maintain master file of Board manual of responsibilities.
 - Act as advisor on parliamentary procedure during Association meetings.
- The Treasurer shall:
 - Be a member of the Executive Committee and Board of Directors.
 - Collect and disburse all Association funds.
 - Provide periodic reports.
 - Monitor spending of all funds, both budgeted and unbudgeted, prior to expenditure.
 - Prepare an annual report and make records available for annual audit.

- Prepare a proposed annual budget for Executive Committee.

Section 3. APPOINTED CHAIRS

- The Sports Chair shall:
 - Develop an annual schedule of play days in cooperation with the Sports Chairman of the 18-Holers' Association and the Club Professionals.
 - Buy and present awards for play days winners.
 - Keep complete records for each play day.
 - Assist in tournament arrangements when needed.
 - Post current handicaps monthly in accordance with USGA Rules.
- The Pairings Chair shall:
 - Post on the website the monthly pairings person for players to contact via e-mail or telephone call to play for each month.
 - Make weekly pairings to be sent to the Communications Chair to post on LaFortune website for week's play.
 - Assist in tournament arrangements when needed.
- The Rules and Etiquette Chair shall:
 - Inform the membership concerning golf rules and etiquette in accordance with USGA and local rules.
- The Yearbook Chair shall:
 - Publish and distribute a yearbook to members.
 - Retain copies of prior yearbooks.
- The Communications Chair shall:
 - Update Association information on web site.
 - Maintain master e-mail list.
 - Send notices out to members as required.
- The Membership Chair shall:
 - Meet with new members to welcome them and familiarize them with rules and procedures for play.
 - Work with Pairings Chair to pair new members with established members.
 - Call members without e-mail to inform them of important information as directed by the President.
 - Keep in touch with members who are ill or those who have missed several weeks of play.
- The Pars and Birdies Chair shall:
 - Be responsible for par, birdie, eagle and hole-in-one awards.

ARTICLE VII – DISSOLUTION

Section I. In the event of dissolution, abandonment or termination of the Association, no income, contribution, or other revenue or funds shall inure to the benefit of any individual or of any group not affiliated with the sport of golf, and any and all assets then possessed by the Association, after current indebtedness has been paid, shall go and be delivered forthwith to the First Tee of Tulsa program, located at Mohawk Park Golf Course, Tulsa, Oklahoma, or to such other golf program for disadvantaged youth in the Tulsa area as may be deemed appropriate.

ARTICLE VIII – PARLIAMENTARY AUTHORITY

The current edition of Roberts Rules of Order Newly Revised shall govern the Association in all matters of procedure not otherwise covered by the Association Bylaws.

ARTICLE IX – AMENDMENTS

Section I. These Bylaws may be amended by any of the following methods:

- At any meeting of the Association, by a two-thirds (2/3) vote of a quorum as established in Article IV, Section 2, of these Bylaws, provided the proposed amendments have been distributed to the members at least thirty (30) days prior to the meeting date or have been read at the previous meeting.
- At any meeting of the Association, by unanimous vote, if not distributed previously as required in Section 1.A. of this Article.

APPROVED BY MEMBERSHIP

_____ (date)

Revised /Approved
February 2021